

New Jersey Environmental Infrastructure Trust
Request for Proposal for Internal Control Audit Services

ADDENDUM

The New Jersey Environmental Infrastructure Trust (NJEIT) issued a Request for Proposal (RFP) for Internal Control Audit Services on May 11, 2011 having a proposal submission deadline of June 30, 2011. This addendum amends the following:

The deadline for receipt of questions is extended to **Friday June 24, 2011;**

The deadline for the submission of Proposals is extended to **July 7, 2011;**

Section 1.5.1 ELECTRONIC QUESTION AND ANSWER PERIOD of the RFP is revised as follows:

The Trust will accept questions and inquiries from all potential bidders electronically via email. To submit a question, please email the Project Manager, John Hansbury at jhansbury@njeit.org.

Questions should be directly tied to the RFP and asked in consecutive order, from beginning to end, following the organization of the RFP. Each question should begin by referencing the RFP page number and section number to which it relates.

Bidders are not to contact the Trust directly, in person, or by telephone concerning this RFP, only via email as described above.

The cut-off date for electronic questions and inquiries relating to this RFP is Friday, June 24, 2011 at 5:00p.m. Addenda to this RFP, if any, will be posted on the Trust website, www.njeit.org after the cut-off date.

Section 1.5.2 SUBMISSION OF BID PROPOSAL of the RFP is revised as follows:

In order to be considered for award, the bid proposal must be received by the Trust at the appropriate location by the required time. **ANY BID PROPOSAL NOT RECEIVED ON TIME AT THE LOCATION INDICATED BELOW WILL BE REJECTED. PROPOSALS ARE DUE BY 5:00P.M. THURSDAY, JULY 7, 2011. THE LOCATION IS AS FOLLOWS:**

**NJEIT OFFICES
3131 PRINCETON PIKE
BUILDING 6, SUITE 201
LAWRENCEVILLE, NEW JERSEY 08648**

Please Label Proposals with Firms' Name and "Proposal for Internal Controls Audit Services"

Directions to the Trust can be found at the following web address: www.njeit.org.

Section 3.0 ACCEPTANCE of the RFP is revised as follows:

After receipt of proposals, the Trust may request certain firms bidding on the project to appear before the Trust and the staff to provide an oral proposal briefing and to respond to questions. If an oral briefing is required, it will take place on June 15. It is anticipated that the evaluation phase of the project will take six months to complete and culminate in the publication of a final report and a Management Audit Action Plan (MAAP) report. The project will begin on or about August 15, 2011. If the bidder thinks additional time is needed, justification should be supplied along with an estimate of additional time.